



Ministerul Agriculturii,  
Dezvoltării Regionale  
și Mediului



## TERMS OF REFERENCE

### ToR

#### for National Consultant on concept note for energy sector

**Post title:** National Consultant on development of concept note in renewable energy, in particular, the promotion of PV system

**Project title:** *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme.*

**Reporting to:** Team, Leader, Project Manager

**Duration of assignment:** 35 days during the period December 2019-January, 2020

**Starting date:** December, 2019

#### Background

The Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC) provided in 2011 in Decision 1/CP.16 for the establishment of the Green Climate Fund as an operating entity of the financial mechanism under Article 11 of the Convention.

The Green Climate Fund (GCF) was established with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the Fund will promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change.

The Fund was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change ("UNFCCC"). It is governed and supervised by a Board that has responsibility for funding decisions pursuant to the Governing Instrument for the Green Climate Fund. It is supported by an independent Secretariat, accountable to the Board, having management capabilities to execute day-to-day operations of the Fund, providing administrative, legal and financial expertise.

The Green Climate Fund (GCF) Readiness Programme, a joint partnership between UNDP, UNEP, and World Resource Institute (WRI), is a global programme to support countries for enhanced access to international climate finance. The Fund has established the Readiness and Preparatory Support Programme to provide support to National Designated Authorities (NDAs) or focal points, nominated by countries to engage with the Fund. It is a priority mechanism that will help ensure that Fund's programming is effective and country owned. The core objectives of the readiness programme are consistent with the Fund's Governing Instrument and prior Board and Conference of the Parties (COP) decisions. Within the Fund's Secretariat, the Country Programming Division (CPD) is responsible for engagement with developing countries, providing support to help countries and entities access to the Fund's resources, including through funding support from the Readiness Programme.

A Draft Agreement between the Government of the Republic of Moldova and the Green Climate Fund on the privileges and immunities of the Green Climate Fund are under consideration.

A Grant Agreement was signed 28 April, 2017 between the Republic of Moldova and GCF on implementing Readiness Programme based on commonly agreed standards policies, conditions and terms was signed. Based on this Agreement the GCF support was provided to the Climate Change Office, Ministry of Agriculture, Regional Development and Environment of Moldova (MoARDE) to implement the activities under the Project *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme*. The Readiness and preparatory support will help to establish and mandate the National Designated Authority (NDA) to engage with GCF, build the knowledge and capacities of the MoARDE team to efficiently manage GCF operational process, to efficiently communicate with Fund's board and secretariat, to access the Fund's resources and carry out the necessary due diligence. Having the strengthened NDA will help Moldova to successfully utilise direct access to GCF climate finance. The Readiness resources will be used for the buy-in of stakeholders and strengthen the cooperation among institutions, civil society, non-profit entities, women associations and academia to develop a clear sense of climate change priorities that GCF can support. Engaging with the private sector will be a special focus of Readiness support awareness raising and training activities aiming at developing capacities for implementing innovative and transformative projects across the country. GCF climate finance will be used to support coherent, nationwide efforts for climate action and sustainable development and contribute to country's paradigm shift development in response to climate change. Through defining of GCF specific strategic framework, the conditions will be created to move from project-based support to programmatic and strategic approaches to support from the Fund, consistent with national sustainable development plans. Establishing a country-driven, gender-sensitive and participatory Coordination Mechanism (CM) for GCF-related activities to implement Moldova's programming priorities aligned with SDGs, LEDS, NAP goals will enable the NDA to prepare capacities of stakeholders, in particular potential accredited agencies for GCF project proposals development and implementation. The NDA will enhance the understanding of Fund's accreditation and project requirements and the degree to which national entities met the requirements. Potential nominated agencies will receive support in developing funding proposals through enhanced direct access modality. The Monitoring and Evaluation (M&E) component established as part of CM and operationalized in a transparent manner will help the NDA to undertake oversight and to adjust activities to secure project outcomes and manage risks.

Tasks contained in this ToR are intended to serve as minimum requirements for the National Consultant to undertake the assignment. Additional tasks that add to a greater understanding of key issues may be addressed, as necessary.

### **1. Objectives and scope of the assignment:**

The objective of the assignment is to provide consultancy services and develop a clear and compelling concept note for the GCF in the area of renewable energy, in particular, the promotion of PV system in residential and private sectors of Moldova.

#### **1. Responsibilities of the assignment include:**

In conjunction with GCF Project Team the consultant will be responsible for developing:

- a) a compelling, evidence-based concept note in accordance with GCF Concept Note guidelines for submission to the Readiness Programme,
- b) address GCF comments after the submission of the proposal and apply modifications to the concept note (if needed)
- c) prepare and submit relevant supporting documents (Map indicating the location of the project/programme, Financial Model, Pre-feasibility Study, Feasibility Study (if applicable),

Environmental and Social Impact Assessment (if applicable), Evaluation Report (if applicable).

**2. Expected major deliverables:**

Nr	Deliverables	Time
1.	Developed detailed Work Plan for the assignment.	December 2019
2.	First draft of the Concept Note	31 December 2019
3.	Stakeholder consultation and coordination of the draft with Moldova GCF NDA (Ministry of Agriculture, Regional Development and Environment)	January, 2020
4.	Final version of the Concept note	31 January 2020
5.	Address GCF comments	Depending on received GCF comments

**Organizational arrangements:**

The selected Consultant is expected to work in a close cooperation with project team and the PIU. The consultant shall work under the guidance of the Team Leader. In carrying out the assignment, the Consultant is required to employ a collaborative approach in ensuring that inputs are obtained from a wide number of stakeholders that relate to project area.

**Financial arrangements:**

Payments will be disbursed according to contractual terms and conditions.

**Qualification Required:**

- Advanced university degree in energy and related sciences, economy or similar field or equivalent working experience in the area;
- At least 10 years of progressively responsible professional experience in energy, including at least 5 years of experience in conjunction with climate change.
- Knowledge of institutional mandates, policies related to energy and climate;
- Excellent proven skills in analysis, leadership and overall diplomatic skills;
- Proven experience on preparation of written materials, project proposals, concept notes, reports for international donors;
- Good organizational, time management and facilitation skills;
- Ability to integrate different experiences, methodologies, and approaches from a diverse range of stakeholders, organisations, and technical experts from energy and related sectors, through adapting facilitation techniques.
- Sound knowledge of economic system in Moldova;
- Good level in written and spoken Romanian and English is required for this assignment. Knowledge of Russian will be an asset.

Climate Change Office, MoARDE is committed to workforce diversity. Women, persons with disabilities, persons living with HIV are encouraged to apply.

**Documents to be included when submitting the proposals:**

- Personal CV including past experience in similar projects.
- Cover Letter
- Financial Offer

Interested persons should submit their documents by 13 December 2019 to the following address:

- a) By Mail: 156A, Mitropolit Dosoftei St., MD-2004, Chisinau, Climate Change Office of the Ministry of Environment, off. 37
- b) By E-mail: [adapt@clima.md](mailto:adapt@clima.md)
- c) By fax: 022 23 22 47.

*Only those shortlisted will be contacted.*

**Evaluation:**

The Consultant will be evaluated based on the qualifications and the years of experience, as outlined in the qualification section. The evaluation will consist of:

- technical Criteria weight: 70%.
- financial Criteria weight: 30%.

Only the highest ranked candidates who have obtained a minimum 70% on the technical evaluation will be considered for the financial evaluation.